



Loudoun County, Virginia

Department of Planning

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MEETING MINUTES

Meeting Title: Loudoun County SWMS Bridge Committee Meeting #2

Meeting Date and Time: September 13, 2006; 2-4 PM

Location: Planning Commission Conference Room,
3rd Floor, Loudoun County Government Center
1 Harrison Street, SE, Leesburg

1. DISCUSSION ITEMS:

A. Steering Committee formation

1. The Bridge Committee discussed membership and governance of the future SWMS Watershed Planning Stakeholder Steering Committee (SWPSSC). The discussion used the SWMS Team “June 14, 2006 Meeting Summary” to guide the discussion. Main points are as follows:
 - a. It was confirmed that the SWPSSC would be comprised of stakeholders and would ask the Loudoun County Board of Supervisors to “recognize” the committee rather than have it be a Board-appointed committee.
 - b. There was confirmation of the need for a cost-benefit analysis that would clearly show the benefits of watershed planning and management.
 - c. It was affirmed that the SWPSSC should have approximately 30-35 “voting” members.
 - d. SWPSSC participation will be broadened through the use of a “non-voting” technical committee and other subcommittees that report to the SWPSSC. County, State, and Federal agencies would typically be technical advisors to the SWPSSC.
 - e. It was affirmed that the SWPSSC should continue making decisions by consensus using the approach employed in the initial stakeholder meetings.
 - f. The Bridge Committee also discussed the public involvement models offered in the June 14 Summary. It was decided that the SWPSSC will serve as oversight of countywide initiatives. Additional local watershed stakeholder groups will be formed to participate in watershed-specific planning efforts within their own geographic area.
 - g. Composition of the SWPSSC was discussed. Several categories for participants were identified as follows:
 - (1) Agriculture

- (2) Business
- (3) Building
- (4) Environmental Groups
- (5) Government
- (6) Residents
- (7) Education

- h. The Bridge Committee decided that the SWPSSC should use a professional facilitator. One suggestion was to consider Northern Virginia Mediation Services (info can be found at <http://www.nvms.us/> per the attachment)
- i. It was also decided that the meeting times and location should be consistent to minimize confusion and encourage participation.

2. Other Discussion:

- a. The presentation to the Transportation / Land Use Committee has been postponed and will not be on the September agenda.
- b. For the presentation to the T-LUC and Board it was suggested that two or three stakeholders provide a few words. It was decided that in addition to the county staff overview, a citizen representative, business representative, and building industry representative be part of the presentation.

3. Action Items:

- a. Bruce to prepare a first draft Fact Sheet or brochure with the SWMS Team messages.

4. Next Meeting

- a. Next meeting will be Monday October 16 in the Planning Commission Conference Room.